



Request for Information for Preparation of Foreign Service Report of Death

* Please provide the following information about the deceased and return to the Embassy:

- 1) Death certificate with English translation (if needed).
- 2) Proof of U.S. citizenship: U.S. passport and naturalization certificate, or a certified copy of a U.S. birth certificate.

Personal Data (deceased)

Full Name: _____ First _____ Middle _____ Last _____
Social Security Number: _____ -- -- Telephone No.: _____
Date of Birth: Month / Day / Year Place of Birth: _____ Address _____
Date of Death: Month / Day / Year Place of Death: _____ Address or Hospital (include city) _____
Last U.S. Address: _____ Street or P.O. Box _____
_____ City _____ State _____ Zip Code _____
Last Korea Address: _____ Apt _____ Dong _____ Gu _____ City _____

Next of Kin

Name: _____ First _____ Middle _____ Last _____
Relationship to deceased: _____ Telephone No.: _____
Address: _____ Apt _____ Dong _____ Gu _____ City _____

Traveling or Residing with Relatives or Friends as Follows

Name: _____ First _____ Middle _____ Last _____
Relationship to deceased: _____ Telephone No.: _____
Address: _____ Apt _____ Dong _____ Gu _____ City _____

Funeral Arrangements

Burial Name & Address of Cemetery: _____ Name of Cemetery _____ Address _____
Grave Number: _____ Date of Burial: Month / Day / Year
Cremation Name & Address of Crematorium: _____ Name of Crematorium _____ Address _____
Date of Cremation: Month / Day / Year Date of Scattering or Interring: Month / Day / Year
Place of Scattering or Interring: _____

Effects (Property of the deceased)

Current Location of Effects: _____ Address _____
Person or Official Responsible for Custody & Accounting of Effects

Name: _____ First _____ Middle _____ Last _____
Address: _____ Apt _____ Dong _____ Gu _____ City _____

I DECLARE THAT THE ABOVE INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Name: _____ First _____ Middle _____ Last _____
Address: _____
Relationship to deceased: _____ Telephone No.: _____
Signature: _____

Embassy Information

APO/Military
American Embassy – Consular Section (ACS)
Unit #15550
APO AP 96205-5550
DSN Phone: 721-4339
DSN Fax: 721-4101

Regular
American Embassy – Consular Section (ACS)
#32 Sejong-ro, Chongro-ku
Seoul, Korea (110-710)
Phone: 02-397-4339
Fax: 02-397-4101